



Role: Volunteer Film Maker

DBS required (and can be obtained through inHope)

Summary of Role

inHope is looking for Volunteer Film Makers who will help to build our resource of short films. Films will be used on our website, social media platforms and at events. They will help to raise awareness of inHope's work and will support fundraising appeals.

Details of role – duties/responsibilities, working hours/days, frequency of work, required skills/expertise.

Start your vacancy with a clear idea of the kind of person you require for the role and consider the qualities and particular skills you are looking for. Also take time to think about the type of person and who would fit in to the culture of your organisation.

While all roles will offer “experience for your CV”, it's worth highlighting what skills a volunteer will develop and if you're prepared to provide references. Think about the unique benefits that your organisation can provide.

Give your role a specific title rather than “Various” or “Volunteer” that are easy to pass by. Give as much information as possible about exactly what the role entails. The responsibilities of volunteering in an office, for example, can vary widely across organisations and by fleshing out the details you're boosting your chances of the right person applying for the role.

InHope is a charity which seeks to transform the lives of homeless and vulnerable people in Bristol through the provision of practical help for people at their point of crisis, and through ongoing support as they rebuild their lives. We are looking for Volunteer Film Makers who will create short films to help promote our work, encourage people to donate and educate the public about the challenges of homelessness and poverty in Bristol.

The Volunteer Film Maker roles will involve working with inHope's Fundraising and Communications team. Key tasks will include:

- Using videography skills to promote the activities of inHope.
- Working with the Fundraising and Communications team to create a story board for films.
- Filming projects and activities on location.
- Interviewing staff, volunteers and other people to create video content.
- Editing raw camera footage, audio, sound effects, graphics, and special effects into high-quality content.
- Working sensitively to the needs and the dignity of our clients, who may be experiencing homelessness, poverty or destitution.

As the Volunteer Film Maker, you will need to have good knowledge of video production and editing and be enthusiastic and passionate about creating films that inspire others. You will work as part of inHope's Fundraising and Communications Team, but will also need to be

inHope.

able to build rapport with inHope's frontline staff. You will need to be aware of the challenges our clients are facing, and should seek to always present them in a positive and dignified manner.

You will need to be able to work collaboratively, taking a creative lead but listening to other people's ideas. You should be able to work independently (and remotely during Covid-19) and will need to be able to work to agreed deadlines. Line Management and support will be provided by members of the Fundraising and Communications Team.

Volunteers benefit in a range of ways through their experience, and Volunteer Film Makers will find working with inHope to be enriching and rewarding. You will get to see first-hand the issues and the challenges faced by people living in poverty in Bristol and will therefore gain direct experience of the people that you will be helping.

You will gain experience of working as part of a Fundraising and Communications team within the charitable sector and will increase your knowledge and understanding of how local charities work. Your images and films will show the positive impact of inHope's services but will also provide examples to be included within your portfolio of work.

There are no set qualifications required for this position, although experience using photography and video equipment would be great, as would experience editing videos using industry standard / popular video editing software. Volunteer Film Makers will need to have access to their own equipment for both filming and editing.

This role can vary in length, and inHope welcomes applications from people who could volunteer for a one-off project, or those who could volunteer on an ongoing basis. Volunteering days and hours are flexible and will often be able to accommodate the commitment of the volunteer. Expenses related to volunteering will be reimbursed and inHope will happily provide references.

InHope is a Christian Charity and whilst being a Christian is not a requirement of this role, Volunteer Film Makers should be supportive of our Christian ethos and our aim of supporting homeless and vulnerable people in Bristol.

If you are interested, please get in touch with Steve Baker, who manages the Fundraising and Communications team: steve.baker@inhope.uk / 07816 345194